

## 5. RESPECT OF THE ENVIRONMENT

Because we are committed to safeguarding creation, we ask every guest to:

- 5.1 contribute to the separate collection of waste in rooms, kitchens and public places;
- 5.2 pay attention to unnecessary consumption of water, electricity, detergents, etc. to reduce pollution and avoid the waste of non-renewable resources.

## 6. HOSPITALITY

By staying in this house, we wish to offer a family atmosphere:

- 6.1. the reception service is open from 7.30 to 22.00;
- 6.2. each one independently organizes the time of study, commitment and leisure, taking care to hand over its key at the entrance and signal the entry and exit for reasons of organization and security;
- 6.3. visits by relatives or friends, subject to agreement with the management, are allowed in the rooms on the ground floor, excluding the kitchen;
- 6.4. the return to the house is scheduled by 22.00; to return after hours you must request the appropriate key in reception with the completion of the form;
- 6.5. in any case from 22.00 to 7.30 the silence is observed: it is necessary to avoid the use of the lift and noises in all environments;
- 6.6. smoking is not allowed inside the building; the House is equipped with smoke detectors connected to the fire protection system; it is requested to use the spaces for smokers arranged outside.

## 7. RELIGIOUS HOUSE OF HOSPITALITY

While giving full availability to the reception of students, the structure is classified as a Religious house of hospitality. Depending on the availability of places and according to the criteria established by the management, it can also accommodate other people with appropriate restrictions on access to places of common use, dedicated to the College.

## 8. VOLUNTARY WAIVER

If the young woman - for serious and considered reasons - decides to leave the house before the expiry of the contract, she is required to notify the management and agree on the conditions of departure. However, she undertakes to pay the fee for the month following that of departure.

## 9. UNILATERAL RESOLUTION

Non-compliance with the Contract, serious and repeated violations of the Rules, after the appropriate warnings and heard the family members of reference, may give rise to the unilateral termination of the Contract itself for breach of the contractual rules and the expulsion of the guest also during the year.

## 10. PLACE OF JURISDICTION

Any dispute arising in the interpretation and application of this contract, the place of jurisdiction shall be Padua.

collegio universitario

**“Cristo Re”**

*casa religiosa di ospitalità*

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# Internal guidelines

## Introduction:

The Institute of the Franciscan Sisters of Christ the King hosts university students in this residence.

The religious fraternity and the present staff wish to offer you a simple and comfortable environment and a serene and welcoming atmosphere, to facilitate and support your path of formation and to build together with you promoting and significant human relationships.

In the characteristic Franciscan greeting "Peace and Good!" The meaning and perspective of our service is enclosed, the most precious gift we intend to share with you. However, we are aware that the collaboration of each one is necessary and enriching for the horizons to be transformed into a journey.

The evangelical and Franciscan values of benevolence and respect, openness and dialogue, work and sharing are the basis of our living together and we ask you to share them in a perspective of growth.

You are in the district of Santa Rita, in a residential area of Padua, which allows connections and transfers throughout the city. This not only connects you with the places of study, but also allows you to seize the opportunities for integration in the territory at the educational, spiritual, cultural, sports, recreational and socialization levels.

Some essential activities and appointments will be offered directly from our hotel. You will have the opportunity to propose and support, independently or in agreement with others, initiatives and activities that can enrich the educational offer of the house.

You can sign with the University College "Cristo Re" a hospitality contract for one academic year (generally October-June) or for shorter periods (at least one month), after an admission interview. The College is closed in August.

## Description:

The college is a 4 floor building, it has single and double rooms with their own bathroom and heating system, the total number of beds is 67.

The college has a self-managed kitchen with gas stove, microwave, refrigerators and freezer with the provision of special containers, individual shelves reserved for cookware and crockery, dining room with individual lockers pantry use.

They are also available for common use: two dining rooms with TV, vending machine for hot drinks and snacks, laundry room with washing machine and ironing facilities, study room, relaxation room, lift, internet with wi-fi service, computer room, air-conditioned conference room and internal chapel.

Our residence is surrounded by greenery with a large garden adjacent to the park of the Santa Rita district, which can be accessed directly with a pedestrian gate. It offers the possibility of a storage room for bicycles and an indoor parking.

### ***Rule book:***

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The young person who signs the contract of hospitality is committed to comply with the rules of this regulation, which aims to ensure the best performance of the House, a serene and collaborative atmosphere among people, the possibility of living together an experience of growth and responsibility.

#### **1. REGISTRATION**

For the first registration the young person and the family members applying \* agree to an orientation interview with the management.

\*Parents, or a reference family member, are the persons who, by signing the contract, are the guarantors of the financial obligations and to whom, in agreement with the student, the College refers for the educational aspects and in case of urgency.

- 1.1. The contract is annual and can be renewed at the request of the student in the established time with the consent of the family members and with the confirmation of the management.
- 1.2. The signing of the contract includes the choice of the room between those available and the payment of an annual fee of place confirmation including insurance, charges for general services, free wi-fi and tourist tax when due.
- 1.3. Because the college offers guests a shared life experience, each young person undertakes to participate in the initial and review assembly and safety meetings, as key moments in the life of the House. Other educational activities in the residence and in the territory are offered to the free personal choice, as well as each is invited to propose educational, recreational and socializing initiatives open to all.

#### **2. ROOM**

The commitment and responsibility of the young woman are entrusted with the order, preservation and care of the environments, furnishings and equipment. In particular, each one:

- 2.1. is responsible for its own room and personal belongings;
- 2.2. takes care of the ordinary cleaning of the room, the bathroom, the cabinets of its use;
- 2.3. doesn't have meals in the room, doesn't store perishable foods (inappropriately conserved) to avoid hygiene problems, bad smells and the presence of insects;
- 2.4. will take care to ventilate the premises, not to affix posters, sheets and stickers to the walls and furnishings;

- 2.5. cannot use stove, electric stove, iron and similar equipment in the room for security reasons;
- 2.6. for the management of the electronic key, follows the modalities provided by the management;
- 2.7. because the rooms are dedicated to rest and study, in their own room, on the stairs and along the corridors speaks in a low voice and avoids noises;

Also, the management staff has the right to visit the rooms to ensure compliance with the regulations and safety regulations; can give access to the same external technicians for maintenance works, as far as possible by notifying guests.

The management declines all responsibility for the loss or disappearance of money, personal and valuables objects.

#### **3. SUPPLIES AND REORGANISATION**

The college provides for each bed mattress, blanket, pillow and bedspread. Each student provides the supply and cleaning of sheets and towels.

- 3.1. Each student can complete the furniture of their room according to their needs without tampering or compromising the furniture provided. Upon departure, the room must be returned in the initial condition.
- 3.2. Some items for ordinary cleaning are available: in every room (mop, mop and bucket), in the appropriate rooms in every hallway (broom, dustpan, garbage collector) and in the kitchen (sponges and detergent).
- 3.3. Each provides cleaning products and kitchen and canteen utensils according to its own needs.
- 3.4. Particular care and attention is required for reasons of practicality and hygiene for the kitchen (sink, stove, dish drainer, refrigerators and freezers, proper storage of food) and for the use of laundry.
- 3.5. The staff carries out daily cleaning in the kitchen and in the common places. General cleaning is scheduled periodically for all rooms.

#### **4. MAINTENANCE**

Each guest is committed to the proper use of equipment, furnishings and facilities to keep them in good condition and ensure their availability for each guest.

- 4.1. Doors and windows that are opened by necessity in the various spaces of the house should not be left unattended, but closed when you leave the premises, especially on the ground floor to avoid unwanted entrances.
- 4.2. In the spirit of collaboration and belonging, in order to identify and restore as soon as possible any faults and malfunctions, prompt reporting of anomalies that are found, also as a preventive measure, at the management or at the reception service.
- 4.3. Compensation for any damage resulting from non-compliance with the rules of this regulation shall be paid by the responsible person.